

## LONG TERM WORK PERMIT - APPLICATION CHECKLIST

<input type="checkbox"/>	Application form duly completed
<input type="checkbox"/>	Work permit application letter (Request letter)
<input type="checkbox"/>	Copy of Bio-data page – valid until .....
<input type="checkbox"/>	Applicant's current photo (should not be more than 6 months)
<input type="checkbox"/>	Employment contract
<input type="checkbox"/>	Recent police report from current place of residence
<input type="checkbox"/>	Latest medical clearance
<input type="checkbox"/>	Security bond of \$1,000.00 paid on .....
<input type="checkbox"/>	Curriculum Vitae
<input type="checkbox"/>	Application fee of \$150
<input type="checkbox"/>	Terms of Reference/Job Description
<input type="checkbox"/>	Business registration certificate (local business registration/FIC certificate [in case of Foreign Investor])
<input type="checkbox"/>	Business bank statement (Employer), Applicant bank statement (Foreign Investor)
<input type="checkbox"/>	Localization Plan (in case of private business)
<input type="checkbox"/>	Advertisement (in case of private business)
<input type="checkbox"/>	Business License