

MFAI VACANCY ADVERTISEMENT

The Ministry of Foreign Affairs and Immigration is now seeking applications for the position of 1 DESK OFFICER within the Asia Pacific Division. The position salary level is equivalent with Level 11(1) of the Government of Kiribati salary scale.

The position is funded through a grant agreement and administered as a “contract position” for a duration of 12 months. The position would be accorded the same benefits and entitlements of contract staff for government, for the same duration, in line with the National Conditions of Service.

Qualification Requirement:

A Bachelor of Arts;

International Relations / History Politics / Political Science / International Law / Diplomacy / Study of government, policies, ideologies institutions diplomacy/ Law Strategy and War & other related fields.

Full details of this vacancy can be sighted at the Ministry of Foreign Affairs and Immigration in Bairiki or call the office on phone number 75021342/75021368 or send an email to the Office Manager: om@mfa.gov.ki or Assistant Secretary: as@mfa.gov.ki for queries and to request a copy of the job description.

Applications must include the following;

- (1) A covering letter addressed to the Secretary, Ministry of Foreign Affairs and Immigration.
- (2) An updated resume with contact details of at least 2 references,
- (3) Copies of qualifications and academic transcripts.

Deadline for Application

In line with current practices under the new normal, applications are encouraged to be submitted electronically to the following email: om@mfa.gov.ki. The deadline for receipt of application is **Friday 21 of April 2022**
